

# **EXECUTIVE BOARD FORWARD WORK PROGRAMME 19/20**

## **as at 15<sup>th</sup> March 2019**

### **Introduction**

This plan is published to encourage and enable greater understanding between the Executive, all Councillors, the public and other stakeholders. It assists the Scrutiny Committees in planning their contribution to policy development and holding the executive to account.

The plan gives the public and stakeholders a chance to see the forthcoming major decisions to be made by the Executive Board over the next 12 months. It is reviewed and published quarterly to take account of changes and additional key decisions.

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**CHIEF EXECUTIVES**

Subject area and brief description of nature of report	Responsible Officer	Executive Portfolio	Scrutiny Committee to be consulted	Date of expected decision by Executive Board
QUARTERLY PERFORMANCE REPORT	Wendy Walters Chief Executive	HR	Yes	N/A
EQUALITIES REPORT	Wendy Walters, Chief Executive /Gwyneth Ayres	Housing	July	July
COMPLAINTS AND COMPLIMENTS ANNUAL REPORT	Wendy Walters Chief Executive	Deputy Leader	All Sept	

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SICKNESS ABSENCE UPDATE	Paul R Thomas	Deputy Leader	June – monitoring report	
TRANSFORMATION INNOVATION AND CHANGE ANNUAL REPORT	Jon Owen – TIC MANAGER	Deputy Leader	OCT	OCT
WELLBEING OBJECTIVES	Wendy Walters Chief Executive	Communities and Rural Affairs		
ANNUAL PROGRESS REPORT - DIGITAL TRANSFORMATION STRATEGY 2017-2020	Noelwyn Daniel Head of ICT	Deputy Leader	APRIL	MAY

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<b>WELSH LANGUAGE ANNUAL REPORT</b>	Wendy Walters, Chief Executive /Gwyneth Ayres	Culture, Sport & Tourism	June	July
<b>ANNUAL REVIEW OF COUNCILLORS' &amp; CO-OPTED MEMBERS' ALLOWANCES SCHEME</b>	Gaynor Morgan Democratic Services		Democratic Services Cttee MARCH 2019	
<b>WELSH GOVERNMENT CONSULTATION DOCUMENTS</b>	Chief Executive Wendy Walters	Deputy Leader	If applicable	If applicable
<b>REVIEW OF COMMUNITY COUNCIL BOUNDARIES &amp; ELECTORAL ARRANGEMENTS</b>	Wendy Walters, Chief Executive	Resources	As and when required	

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REVIEW OF THE CONSTITUTION (LEGISLATION CHANGES) - CRWG	Linda Rees Jones Head of Administration & Law	N/A CRWG - FEB	N/A	AS AND WHEN REQUIRED
CONFERENCE APPLICATIONS/REPORTS	Gaynor Morgan Democratic Services Manager	Leader	N/A	N/A
CITY DEAL UPDATE (INCLUDING LIFE SCIENCE & WELLNESS PROJECT	Wendy Walters Chief Executive	Leader		
RURAL AFFAIRS TASK GROUP REPORT	Wendy Walters Chief Executive /Gwyeth Ayres	Communities & Rural Affairs		

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**COMMUNITY SERVICES**

Subject area and brief description of nature of report	Responsible Officer	Executive Portfolio	Scrutiny Committee to be consulted	Date of expected decision by Executive Board
POOLED FUND ARRANGEMENTS (ALL ADULTS))	Martyn Palfreman Head of Regional Collaboration	Social Care & Health	To be confirmed	To be confirmed
IFST POOLED FUND AGREEMENT (DEC 2018)	Martyn Palfreman Head of Regional Collaboration	Social Care & Health	To be confirmed	To be confirmed
ORIEL MYRDDIN UPDATE ON TRUST	Ian Jones Head of Leisure	Culture, Sport & Tourism	No	To be confirmed
LEASE OF LAND BRYNAMMAN RFC	Ian Jones Head of Leisure	Culture, Sport & Tourism	NO	To be confirmed
ANNUAL REPORT OF THE DIRECTOR OF SOCIAL SERVICES 2018/19	Jake Morgan	Social Care & Health	03/07/19 (to be joint SC&H & E&CS)	29/07/19
CHS+ DELIVERING WHAT MATTERS BUSINESS PLAN	Jonathan Morgan – Head of Homes and Safer Communities	Housing	Community Jan 2020	Feb 2020

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AFFORDABLE HOMES POLICY	Jonathan Morgan Head of Homes and Safer Communities	Housing		
AFFORDABLE HOMES STANDARDS	Jonathan Morgan - Head of Homes and Safer Communities	Housing	TBC Community	TBC

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**CORPORATE SERVICES**

Subject area and brief description of nature of report	Responsible Officer	Executive Portfolio	Scrutiny Committee to be consulted	Date of expected decision by Executive Board
BI-MONTHLY REVENUE AND CAPITAL BUDGET MONITORING REPORTS	Chris Moore Director of Corporate Services	RESOURCES	N/A	APRIL JUNE SEPT NOV JAN MARCH
QUARTERLY TREASURY MANAGEMENT AND PRUDENTIAL INDICATOR REPORT	Chris Moore Director of Corporate Services	RESOURCES	N/A	JULY OCT JAN
ANNUAL TREASURY MANAGEMENT & PRUDENTIAL INDICATOR REPORT	Chris Moore Director of Corporate Services	RESOURCES	N/A	JULY
5 YEAR CAPITAL PROGRAMME	Chris Moore Director of Corporate Services	RESOURCES	ALL DEC/ JAN	NOV



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<b>COUNCIL TAX BASE</b>	Chris Moore / Helen Pugh	RESOURCES	N/A	DEC
<b>Council Tax Reduction Scheme</b>	Chris Moore / Helen Pugh	RESOURCES	N/A	FEB
<b>BUDGET STRATEGY (Revenue and Capital)</b>	Chris Moore Director of Corporate Services	RESOURCES	ALL DEC/ JAN	NOV
<b>HIGH STREET RATE RELIEF</b>	Chris Moore / Helen Pugh	RESOURCES	N/A	End May/ early June
<b>CORPORATE RISK REGISTER</b>	Chris Moore / Helen Pugh	RESOURCES	– Audit Committee March & SEPT	

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FINANCIAL PROCEDURE RULES	Chris Moore /Helen Pugh	RESOURCES	TBC – Audit Committee	
TREASURY MANAGEMENT POLICY AND STRATEGY	Chris Moore Director of Corporate Services	RESOURCES	N/A	FEB
FINAL BUDGET Revenue & Capital	Chris Moore Director of Corporate Services	RESOURCES	N/A	FEB
HOUSING REVENUE ACCOUNT BUDGET AND RENT SETTING REPORT	Chris Moore Director of Corporate Services	RESOURCES	HOUSING	FEB
BUDGET OUTLOOK	Chris Moore Director of Corporate Services	RESOURCES	N/A	JULY/SEPT

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**EDUCATION & CHILDREN**

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<b>MODERNISING EDUCATION PROGRAMME - QUARTERLY PROGRESS REPORTS</b>	<b>Simon Davies - Modernisation Services Manager</b>	<b>E&amp;C</b>	<b>N/A</b>	<b>N/A</b>

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**ENVIRONMENT**

Subject area and brief description of nature of report	Responsible Officer	Executive Portfolio	Scrutiny Committee to be consulted	Date of expected decision by Executive Board
Community Council LED Light	Ruth Mullen Director of Environment / Steve Pilliner Head of Transportation & Highways	Environment	N/A	01/04/2019
LDP	Ruth Mullen Director of Environment / Llinos Quelch Head of Planning	Strategic Planning	N/A	29/04/2019
Tywi valley path	Ruth Mullen Director of Environment / Steve Pilliner Head of Transportation & Highways	Environment	N/A	29/04/2019

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Household Waste Recycling provision	Ruth Mullen Director of Environment / Ainsley Williams Head of Waste & Environmental Services	Environment	17/05/2019	03/06/2019
Public Space Protection Order	Ruth Mullen Director of Environment / Ainsley Williams Head of Waste & Environmental Services	Environment	17/05/2019	03/06/2019
Public Convenience Strategy	Ruth Mullen Director of Environment / Ainsley Williams Head of Waste & Environmental Services	Environment	17/05/2019	03/06/2019

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Regional Technical Statement for Aggregates	Ruth Mullen Director / Llinos Quelch Head of Planning	Strategic Planning	N/A	29/07/2019
Flood Investigation Report	Ruth Mullen Director / Ainsley Williams Head of Waste & Environmental Services	Environment	05/07/2019	29/07/2019
Adoption of Flood Risk Management Plan	Ruth Mullen Director / Ainsley Williams Head of Waste & Environmental Services	Environment	N/A	01/07/2019
Cleansing Review	Ruth Mullen Director / Ainsley Williams Head of Waste & Environmental Services	Environment	30/09/2019	21/11/2019